

ATTORNEY REFERRAL

If our office is unable to provide representation on a particular legal matter, Student Legal Services may be able to refer you to another person, service or agency to can assist you. All fees and costs charged by the attorney to whom we may refer you are not the obligation of Student Legal Services or West Virginia University.

LEGAL EDUCATION AND PROGRAMS

WVU Student Legal Services strives to educate students about their rights and responsibilities in an increasingly complex legal world. Our staff conducts lectures and presentations each year. Publications are also available to help students understand the law.

These publications include:

- Living Off-Campus
- Criminal Information for Student Defendants
- Student Guide to Civil Cases in West Virginia's Magistrate Court System
- Party Manual
- Student Mediation Services

NOTARY SERVICE

Our staff provides a notary service. No appointment is necessary unless the request is for services that will take extensive time.

ACCESSING WVU STUDENT LEGAL SERVICES

West Virginia University students can obtain free legal advice and information from the Student Legal Services Office by calling (304) 293-4897. After determining your eligibility, we will make an appointment for you with a lawyer or law clerk at the earliest possible time. Legal advice cannot be given over the phone. Our services are free to eligible students. No charges will be assessed to you at any time during or after your consultation. Our office is located on the ground floor of Elizabeth Moore Hall in Room G5. Our office hours are 8:15a.m.-4:45 p.m., Monday through Friday.

Student Legal Services

West Virginia University
E. Moore Hall Room G5
P.O.Box 6411
Morgantown, WV 26506-6411
Phone: (304) 293-4897
Fax: (304) 293-5601
E-mail: SLS@mail.wvu.edu
<http://www.studentlife.wvu.edu/sls>

Disclaimer

This pamphlet does not constitute legal advice, nor is it intended as a substitute for legal advice.

Student Legal Services at West Virginia University



Student Affairs · Office of Student Life



STUDENT LEGAL SERVICES

WVU Student Legal Services (SLS) provides legal advice to students. The primary purposes of services provided are as follows:

- To help students manage legal problems.
- To educate students about their legal rights and responsibilities.

The SLS staff includes two lawyers, one legal secretary, and two law clerks from the WVU College of Law.

SERVICES OFFERED

WVU Student Legal Services may assist individuals in various areas include:

- Landlord-tenant disputes;
- Consumer matters;
- Family law matters;
- Insurance claims;
- Contracts;
- Wills;
- Powers of attorney;
- Debt collection defense; and
- Legal mediation services.

SLS reserves the right to limit its caseload as necessary in order to maintain quality of legal services.

All eligible person(s) have equal access to SLS without regard to race, color, creed, religion, national origin, gender, age, marital status, disability, public assistance status, veteran status, or sexual

orientation. Individuals needing special accommodations should contact our office.

ATTORNEY/CLIENT RELATIONSHIP

Our lawyers and staff are subject to the code of professional conduct governing all West Virginia lawyers. The relationship of client and attorney is one of trust, binding an attorney to the utmost good faith in dealing with the client(s). In the discharge of that trust, an attorney must act with complete justice, respect, sincerity, loyalty, and fidelity in all his/her dealings with the client(s). The following policies are in accordance with those ethical standards.

CONFIDENTIALITY

Each student who seeks our advice or representation enters into a formal attorney-client relationship. One of the hallmarks of the attorney-client relationship is the concept of the attorney-client privilege. The privilege deals directly with the obligation of confidentiality that a lawyer and their staff has with respect to information relating to a specific client. Information will not be released to anyone, including the University administration or family members, without your express consent. There are no exceptions.

REPRESENTATION

SLS attorneys will represent students in judicial or administrative proceedings covered by the service, in which the appearance could make a substantial difference in the outcome of the student's case. Representation is limited to Monongalia County, West Virginia.

EXCLUDED SERVICES

WVU Student Legal Services cannot provide advice or representation in the following situations:

- Matters against other eligible students;
- Claims against WVU, the Board of Governors, employees, or agents if the claim arises out of the performance of duties of office or employment at WVU;
- Matters that are prohibited by the ethical standards and codes governing attorneys;
- Representation of criminal matters; and
- Matters customarily handled on a continuous basis (i.e. matters where insurance coverage for representation is available; in public assistance or benefits matters; in business, commercial, copyright, patent, income tax, immigration or income-generating matters).

